

North 24 Parganas Zilla Parishad
Rishi Bankim Sarani
Barasat, North 24 Parganas

Memo No.: 148/MNB (NZP)

Date: 27/08/2019

QUOTATION NOTICE

North 24 Parganas Zilla Parishad is going to purchase IT Products for smooth operation of administrative work in the District Water & Sanitation Cell under Mission Nirmal Bangla.

In this connection Offers are invited only from competent, reputed Agencies/Firms/Co-op. Society having adequate experience in supply of IT Products in Government Departments, as per items mentioned below:

Sl. No.	Particulars	Quantity	Rate to Quoted (Rs.) Per Pcs.
1.	Dell/HP Desktop Computer with Intel Core-i3 3.2Ghz / 6MB cache, OEM Motherboard, 4GB DDR3 RAM, 1TB SATA HDD, DVD-RW Optical Drive, OEM 104 Keys Keyboard, OEM Optical Scroll Mouse, Integrated Gigabit Ethernet, USB Ports, Windows 10/OEM 18.5" Monitor, OEM Warranty .	1 Nos.	
2.	Emerson 600 VA UPS	1Nos.	

The Quotation Papers (comprising of Notice Inviting Expression of Interest along with Item Detail, Technical Bid Form & Financial Bid Form) is to be obtained from The District Water & Sanitation Cell, North 24 Parganas Zilla Parishad till 05.09.2019 up to 3.00 p.m.

All Agencies Offering Rates (AOR) should submit the following documents (duly self-attested only) in the name of the Agency:

- 1) Current Trade License.
- 2) GST Registration Certificate.
- 3) Income Tax Return for the last Assessment Year.
- 4) Permanent Account Number (PAN) Card.
- 5) Professional Tax Registration Certificate.
- 6) Engagement order / Certificate for supply of IT Products in Government Departments work values exceeding Rs. 30000.00 (Thirty thousand), in a Single Order in the last Three Year (2017- 2019)

The AOR should quote rates inclusive of all taxes & duties and also must include cost of other incidental charges and minimum one year warranty along with one year free servicing. The AOR should quote rates in figures and in words. Offers are to be submitted in the Tender Box retained with the department. In this case the AOR must submit the Technical Bid & Financial Bid in two different sealed envelopes & the said two envelopes must again be inserted into another sealed envelope mention the name of the work "Quotation for Supply of IT Products"

Upon receiving the sealed quotations up to 3.00 p.m. on 05.09.2019, the Technical Bid only will be examined first on 05.09.2019 at 04.00 p.m. in presence of intending quotationers or their representatives. If any AOR fails to fulfill the criteria set forth for Technical Bid, then the Financial Bid will not be accepted for consideration into the Tender process.

The Financial Bid for the selected AOR only, will be opened on 05.09.2019 at 05.00 p.m.

The undersigned reserves the right to reject any or all of the offers without assigning any reasons whatsoever.


Secretary

North24 Parganas Zilla Parishad



Memo No.: 148 /1(7) /MNB (NZP)

Date: 27/08/2019

Copy forwarded for kind information and necessary action to:

1. Karmadhyaksha, Janaswasthya Swasthya- O-Paribesh Sthayee Samity, North 24 Parganas Zilla Parishad.
2. F.C. &C.A.O., North 24 Parganas Zilla Parishad.
3. PD, DRDC, North 24 Parganas Zilla Parishad-with request to arrange for publishing at the office notice board.
4. Secretary, North 24 Parganas Zilla Parishad.
5. N.D.C., North 24 Parganas Collectorate - with request to arrange for publishing at the office notice board.
6. District Informatics Officer, National Informatics Center, North 24 Parganas for publishing the notice in North 24 Parganas official website..
7. District Co-Ordinator SBM (G) -with request to arrange for publishing at the office notice board and for other necessary arrangements.


27/8/19

Secretary

North24 Parganas Zilla Parishad



Technical Bid

LIST OF WORK IN CONNECTION WITH
Quotation for supply of IT Products

Vide Memo No.: /MNB(NZP)

Date: /08/2019

Name of the Firm:.....

Address:

.....

Name of Contact Person:

Contact Number:

Attached along with this paper Self Attested photocopy of following documents
(Declare in Yes / No where applicable):

- 1) Current Trade License :
- 2) GST Registration Certificate :
- 3) Income Tax Return for the last Assessment Year :
- 4) Permanent Account Number (PAN) Card :
- 5) Professional Tax Registration Certificate :
- 6) Engagement order/ Certificate for supply of office materials :.....
in Government Departments work values exceeding
Rs.30000.00 (Thirty Thousands) in a Single Order
in the last Three Year (2017 - 2019)

Date:

Place:

Signature of the
Authorized Representative
De With Seal

Financial Bid

LIST OF WORK IN CONNECTION WITH Quotation for supply of IT Products

Vide Memo No.: /MNB (NZIP)

Date: /08/2019

Sl. No.	Particulars	Quantity	Rate to Quoted (Rs.) Per Pcs.
1.	Dell/IIP Desktop Computer with Intel Core-i3 3.2Ghz / 6MB cache, OEM Motherboard, 4GB DDR3 RAM, 1TB SATA HDD, DVD-RW Optical Drive, OEM 104 Keys Keyboard, OEM Optical Scroll Mouse, Integrated Gigabit Ethernet, USB Ports, Windows 10/OEM 18.5" Monitor, OEM Warranty. (HSN Code:8471)	1 Nos.	
2.	Emerson 600 VA UPS (HSN Code:8504)	1Nos.	

Date:

Place:

Signature of the
Authorized Representative
With Seal